



# Indiana Department of Education

SUPPORTING STUDENT SUCCESS

TO: Superintendents, Area Career & Technical Education Directors

FROM: Matt Fleck, Director  
Division of College & Career Preparation

DATE: March 12, 2010

RE: 2010-11 Perkins IV Tech Prep Grant Applications

The Indiana Department of Education (IDOE) is pleased to announce the availability of federal Tech Prep funds for 2010-11. The purpose of this Request for Proposals (RFP) is to solicit proposals from consortia comprised of area CTE districts, secondary and postsecondary institutions, and business and employer partners for the planning and implementation of projects that meet the requirements outlined in the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV).

Specifically, the IDOE is looking for proposals from consortiums that:

1. Support the implementation of state-approved Indiana Career Pathways leading to dual credits, a technical certificate or credential, or an apprenticeship program,
2. Positively and significantly impact the Perkins Student Performance Indicators (both Basic Grant and Tech Prep Grant Indicators),
3. Include multiple schools or programs (preferred over individual school applications), and
4. Fuel the academic achievement and career preparation of Indiana students.

The attached RFP provides detailed information on how to apply for these funds. Consortia are encouraged to review the new RFP requirements and application. Consortiums applying for continued funding must review their five-year consortium grant plans and list progress on meeting specified goals. For additional information, please contact Julie Yeater at 317.232.9168 or at [jyeater@doe.in.gov](mailto:jyeater@doe.in.gov).

Note that this application has changed in the following ways:

1. The four previous Tech Prep applications have been consolidated into one format,
2. Pursuant to federal law, all grant proposals must be submitted through a consortium, and
3. New and continuation activities and programs must be listed and linked to Perkins Student Performance Indicators.

# Indiana Tech Prep Grants 2010-2011 REQUEST FOR PROPOSALS

## **Executive Summary**

The Indiana Department of Education (IDOE) is pleased to announce the availability of funding for the 2010-2011 school year for the following Tech Prep proposals:

- New Tech Prep Grant Proposals (non-PLTW) focused on Indiana Career Pathways ,
- Continuation Tech Prep Grant Proposals (non-PLTW),
- New and Continuation proposals for Project Lead the Way (PLTW) Pre-Engineering Career Pathways, and
- Continuation proposals for Project Lead the Way (PLTW) Biomedical Sciences program (for previously funded projects only).

The purpose of this Request for Proposal is to provide funding to local consortia which will be responsible for specific Tech Prep projects that meet the Perkins IV definition of Career and Technical Education.

NOTE: Because the current federal appropriations bill proposes that Tech Prep funding be combined with the state Basic Grants, the Indiana Department of Education can make no commitment to provide separate Tech Prep funding beyond the 2010-11 school year for new or continuation projects.

## **I. Tech Prep Grant Information** (non-PLTW and PLTW Proposals)

### **Tech Prep Requirements**

Title II of the federal Perkins Act of 2006 (Perkins IV) requires that all Tech Prep proposals:

- Be submitted by a consortium,
- Comply with the eight components listed in Appendix A, and
- Show a linkage with the Basic and Tech Prep Grant Student Performance Indicators listed in Part IV.

### **Eligible Applicants for Tech Prep Grants**

All Tech Prep Grant applications must be prepared and submitted by a consortium. All applications for new grant proposals must include a Five-Year Consortium Plan (use form in Appendix B2). All applications for continuation grants must include an update of the goals and outcomes of the existing Five-Year Consortium Plan previously submitted (use the format in Appendix B1).

Membership on the consortium must include, at a minimum, one person from each of the following categories:

- 1) A representative from the area CTE district serving secondary students;
- 2) A representative from WorkOne or a regional workforce board;
- 3) A representative from at least one of these postsecondary institutions:
  - (a) a regionally accredited institution of higher education that offers a two-year associate degree program, or a two-year postsecondary apprenticeship program, certificate or licensure, or;
  - (b) a proprietary education institution of higher education that offers a two-year associate degree program, or;
  - (c) a four-year institution offering a baccalaureate degree program; and
- 4) A business/employer or consortium of employers in a high wage/moderate to high demand occupational area.

Consortium members may also include representatives from one or more of the following:

- local education agency (LEA),
- intermediate educational agency or education service center,
- labor or employer organizations,
- economic development organizations,
- community-based organizations, and
- additional members such as parent/guardian, students, and counselors.

### Grant Proposal Timeline

March 10, 2010	Availability of funding announced
April 22, 2010	All Tech Prep Grant Proposals due to IDOE
May 18, 2010	Award notifications
July 1, 2010	Grant Start Date (contingent upon the state signature process)
December 31, 2010	First Progress Narrative due to IDOE
May 14, 2011	Second Progress Narrative due to IDOE
June 30, 2011	Grant End Date
August 13, 2011	Fiscal Close-Out Packet due

### Grant Period

The grant period is 12 months and will begin on July 1, 2010 or upon completion of the state signature process, whichever comes later, and will end on June 30, 2011.

### Award Amounts

Grant award amounts are listed below. Note that a consortium may apply for either a new Tech Prep (non-PLTW) or a new PLTW pre-engineering grant but not both. Also, note that any one school corporation within any consortium may be awarded funding for a maximum of two Tech Prep grants in any school year. If a consortium submits two applications, please submit them together.

New Tech Prep & Indiana Career Pathways (non-PLTW) Grant	\$10,000 - \$120,000/year Funding amount based on consortium proposals involving multiple schools, corporations or other educational entities
Continuation Tech Prep & Indiana Career Pathways (non-PLTW) Grant	\$30,000/year Maximum 3 years
New PLTW Pre-Engineering Career Pathways Grant	\$20,000/first year/school Year 1
Continuation PLTW Pre-Engineering Career Pathways Grant	\$15,000/year/school Years 2-4
Continuation PLTW Biomedical Science & Career Pathways Grant	\$15,000/year/school—Year 3 \$10,000/year/school – Year 4

**Grant Proposal Format**

All grant proposals must be submitted using the appropriate form referenced in this document on standard 8.5 x 11 paper, with Arial 11-point type, with 1.0 line spacing, a minimum of 1 inch margins, and printed on one side only. Please refer to the chart on page 9 to identify the components required for applications.

**Budget Form and Summary**

Each Tech Prep grant proposal must include a completed form and summary (see Part VII) to delineate how funds will be used. Please include availability of facility, equipment, supplies, external funding, human capital and other applicable resources. The budget form must indicate total cost of goods and services to be acquired by the project.

**Grant Proposal Submission**

An e-file with electronic signatures or a scanned and signed document should be emailed to Julie Yeater at [jyeater@doe.in.gov](mailto:jyeater@doe.in.gov) by 4:30pm on Thursday, April 22, 2010. Receipt of applications will be acknowledged by email no later than Monday, April 26, 2010.

**Grant Proposal Review**

Grant proposals will undergo a technical review upon submission to ensure completeness. Incomplete proposals will be considered inappropriate proposals and will not be scored.

A review committee consisting of IDOE staff and stakeholders will evaluate proposals based on the scoring values for required components (see table on page 9). Awards will be made on a competitive basis. To receive funding, a proposal must receive a minimum of 70% of the total possible points. Final approval for an award will be determined by the IDOE.

When making decisions about awards, IDOE reserves the right to take into consideration geographic distribution and demonstrated readiness. IDOE reserves the right to fund or not fund consortia that were previously funded. Funding and the level of funding will be based on the quality and appropriateness of the information submitted. No appeals process is in place. Recommendations are final.

**Award Notification**

Notification of grant award will be announced on or before May 18, 2010.

**Data Submission and Reporting**

Each award recipient must agree to submit a progress narrative covering the period July 1, 2010 to December 18, 2010 by December 31, 2010. The final report narrative is due by May 14, 2011. Applicants must commit to provide any other data IDOE requires for success of the program. Funding reimbursements may be delayed or a repayment requested if reporting requirements are not met as indicated in the above-referenced timelines.

**Use of Funds**

Each grant proposal must provide an estimated budget using the form in Part VII on page 15. Use of funds must be consistent with legislation outlined in the Perkins Act of 2006 and must align with the allowable expenditures listed below.

Allowable Expenditures

Funds may be used in the following ways for secondary and postsecondary recipients. Costs must be broken down by cost per unit and include the final calculation of final costs.

- Administration—not more than 5% of total amount requested;

- Salaries/benefits: e.g., stipends for professional development, common planning time for teachers and faculty. It is strongly recommended that not more than 50% of the budgeted amount is spent on this line item;
- Contract services—may include consultants, stipends, software lease, etc.;
- Materials and supplies—breakdown requested items by cost, number to be purchased and total;
- Equipment—breakdown requested items by cost, number to be purchased and total;
- Professional development—e.g., conference and registration fees;
- Travel—state travel guidelines must be followed when calculating mileage, lodging and meals:
  - mileage is calculated at the rate of \$.40/mile;
  - hotel rates—in-state is \$89; \$93 for Indianapolis, plus tax, maximum; out-of-state is best available rate;
  - per diem—in-state is \$26/day (\$6.50 for breakfast and lunch each, \$13.00 for dinner); out-of-state is \$32/day (\$8.50 for breakfast and lunch each, \$16.00 for dinner).

#### Non-Allowable Expenditures

Non-allowable expenses include but are not limited to the following:

- Student expenses or direct assistance to students, e.g., pens, pencils, T-shirts, bags, tuition, fees, books;
- Capital expenditures
- Furniture including desks, tables, cabinets
- Entertainment
- Awards and memorabilia
- Individual memberships, including memberships or anything relating to lobbying
- Fines and penalties
- General advertising, advertising/recruitment campaign, fundraising
- Car rental
- Consumable materials and supplies that are not integral to CTE instruction
- Expenses that supplant
- Contribution and donations
- General administration apart from program administration

## **II. Indiana Career Pathways & Tech Prep (non-PLTW) Grant Application Information**

It is intended that all Tech Prep Grant proposals in this category will support the implementation of the 2009-10 state-approved Indiana Career Pathways. Appropriate grant activities may include, but are not limited to:

- Planning for implementation of new state-approved Indiana Career Pathways,
- Curriculum development,
- Alignment of dual credit courses and agreements with postsecondary partners,
- Upgrading teacher or program credentials or certifications,
- Improving student preparation for COMPASS and/or Accuplacer assessments for dual credit programs, and
- Development of statewide end-of-program assessments (upon approval of Dr. Peggy Wild, DOE Career Pathways chairperson).

### **A. New Tech Prep Planning (non-PLTW) Grant Proposal:**

Schools that are in the visionary/beginning phase of starting a Career Pathway will utilize this planning grant period to conduct activities that will result in a plan that will lead to the implementation of a state-approved Indiana Career Pathway (Program of Study). The Career Pathway must be one of the 17 career pathways developed by work groups during the 2009-10 school year as published at <http://www.doe.in.gov/octe/facs/CareerPaths2010-home.html>.

Priority will be given to those proposals that clearly and definitively outline activities that will result in an implementation of a Career Pathway that meets the requirements of Perkins IV legislation. These funds cannot be used to implement Project Lead the Way (PLTW) Pre-engineering or Biomedical Science courses or programs.

### **B. Tech Prep Continuation (Non-PTLW) Grant Proposal**

Schools that have previously received a non-PLTW Tech Prep grant may pursue this funding stream. The implementation period for Continuation grants may be up to and including three years, depending upon availability of funding after school year 2010-11.

## **III. Project Lead the Way (PLTW) Grant Application Information**

### **A. New Tech Prep PLTW Pre-Engineering Grant Proposals.**

Schools that are interested in implementing the Project Lead The Way Pre-engineering Career Pathway (Program of Study) as a Year 1 site (not previously funded by DWD/IDOE) should apply for these funds.

Priority will be given to proposals that demonstrate a commitment and readiness to implement an aligned sequence of courses that comprises a program for effective knowledge and skill development training, employment preparation and postsecondary study in the field of engineering or engineering technology.

### **B. Continuation of Tech Prep PLTW Pre-Engineering Grant Proposals**

Consortia that have one or more years of PLTW Pre-engineering course and program implementation may pursue this funding stream. The implementation period for this RFP is years 2, 3 or 4.

Grant proposals for the continuation of Project Lead the Way (PLTW) Pre-Engineering programs must meet specific implementation targets in order to receive a continuation award. The IDOE reserves the right not to renew an award if PLTW and IDOE targets are not being met. These include, but are not limited to:

- Offering an additional PLTW course each year of the grant program until at least four courses are available for students to enroll,
  - Conducting the PLTW end-of-course assessment for each course offered,
  - Submitting the end-of-course assessment data to the PLTW national data assessment group and:
    - Completing the PLTW certification process, conducted by Purdue University, by the conclusion of the current grant award period,
    - Submitting accurate and timely enrollment and performance data via INTERS (Indiana Technical Education Reporting System) of the Indiana Department of Workforce Development, and
  - Aligning with the area CTE district's Basic Grant and Tech Prep Grant Student Performance Indicators
  - Completing PLTW program certification
- C. Continuation of PLTW Biomedical Sciences Grant Proposal (for previously funded programs only)  
 Consortia that have previously received a PLTW Biomedical Sciences Tech Prep grant may pursue this continuation grant. The implementation period for this RFP is year 3 or 4. No new PLTW Biomedical Sciences grants will be funded for 2010-11 school year

## Part IV. Tech Prep Grant Application – Cover Page

### Cover Page Information

Requested Grant Amount: \$	Number of Applications Submitting:
Consortium Name:	CTE District Number & Name:

### Designated Grantee/Fiscal Agent

### Grant Contact Person (if different)

First and Last Name		First and Last Name	
Title		Title	
Organization/School Name		Organization/School Name	
Address		Address	
City, State, Zip		City, State, Zip	
County		County	
Phone		Phone	
E-mail Address		E-mail Address	

Tech Prep Consortium may submit a grant proposal for up to two of the following categories. Use a checkmark to indicate the category. Note that a consortium may apply for either a new Tech Prep (non-PLTW) or a new PLTW pre-engineering grant but not both. Also, note that any one school corporation within any consortium may be awarded funding for a maximum of two Tech Prep grants in any school year. If a consortium submits two applications, please submit them together.

- \_\_\_\_\_ 1. Implement a new Tech Prep program (non-PLTW) that aligns with Indiana's Career Pathways.
- \_\_\_\_\_ 2. Continue implementation of a (non-PLTW) Tech Prep program.
- \_\_\_\_\_ 3. Implement a new Project Lead the Way (PLTW) Pre-Engineering Career Pathway.
- \_\_\_\_\_ 4. Continue implementation of a Project Lead the Way (PLTW) Pre-Engineering Career Pathway.
- \_\_\_\_\_ 5. Continue implementation of a Project Lead the Way (PLTW) Biomedical Sciences program (only for applicants in pilot program)

Provide a Brief Narrative Summary of the Grant Proposal (limit 500 words):

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Describe how the proposal assists in the implementation of Indiana Career Pathway (limit 500 words):

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Remember:

- Parts IV, V, VI, and VII must be completed for each application submitted
- Only one copy of items in Appendix A, B and C are required from each consortium



## Grant Application Required Components

The point values listed below will be used to score each application received.

<b>Type of Tech Prep Proposal</b>	<b>New Tech Prep Planning Grant (non-PLTW)</b>	<b>Continuation Tech Prep Grant (non-PLTW)</b>	<b>New PLTW Pre-Engineering Grant</b>	<b>Continuation PLTW Pre-Engineering Grant</b>	<b>Continuation PLTW Biomedical Sciences Grant</b>
Part IV Cover Page & Narratives	Yes 5 points	Yes 5 points	Yes 5 points	Yes 5 points	Yes 5 points
Part V Activity and/or Program List	Yes 35 points	Yes 35 points	Yes 35 points	Yes 35 points	Yes 35 points
Part VI Student Performance Indicators	Yes 20 points	Yes 20 points	Yes 20 points	Yes 20 points	Yes 20 points
Part VII Budget Summary	Yes 10 points	Yes 10 points	Yes 10 points	Yes 10 points	Yes 10 points
Appendix A Program Compliance Checklist	Yes 10 points	Yes 10 points	Yes 10 points	Yes 10 points	Yes 10 points
Appendix B1 Consortium Plan Update		Yes 10 points		Yes 10 points	Yes 10 points
Appendix B2 Consortium Plan	Yes 10 points		Yes 10 points		
Appendix C Signed Consortium Agreement & List of Members	Yes 10 points	Yes 10 points	Yes 10 points	Yes 10 points	Yes 10 points

**Part V. Tech Prep Activity and Course/Program Lists**

Use the appropriate form(s) below to provide a short description of the activities (Form A) and/or programs or courses (Form B) to be conducted and funded through this Tech Prep Grant Proposal. Also list the number(s) of the Basic Grant or Tech Prep Grant Student Performance Indicators that this activity will impact from the list in Part VI. Both new and continuation grant proposals must use these forms. Continuation grant proposals must also list any activities or programs to be eliminated on Form C.

**Form A. New or Continuation Grant Activities** *(omit this form if only programs or courses will be offered)*

	Activity Summary (Brief description of activity)	List the Basic Grant or Tech Prep Grant Student Performance Indicator Number(s) this activity will affect	How will this activity improve student outcomes and how will they be measured? (if different than student performance indicator)	Estimated Budget
A1				\$
A2				\$

**Form B. New or Continuation Programs or Courses** (omit this form if only activities will be conducted)

	CTE Course, Program or Pathway Name (Use state-approved course titles and/or Indiana Career Pathways)	List the Basic Grant or Tech Prep Grant Student Performance Indicator Number(s) that will be affected	Estimated number of students enrolled in 2010-11	List Accreditations, Certifications or Credentials students may earn	List any Dual Credits courses (both high school and college course title)	Estimated Budget
P1						\$
P2						\$

**Form C. Eliminated Programs** (omit this form if no programs will be eliminated)

	Name of Course, Program, Pathway or Activity to be eliminated	Provide a brief reason for eliminating course, program, pathway or activity
E1		
E2		

## Part VI. Tech Prep Student Performance Indicators

Under the Perkins Act of 2006, each consortium that desires to receive a Tech Prep grant must enter into an agreement with the IDOE to meet a minimum level of performance for each of the Student Performance Indicators described in Sections 113(b) and 203(b) of the Act. Use the form below to insert your CTE district's current (ACTED Level) and target (Local AUL 2010-11) data for the Basic Grant and Tech Prep Grant Student Performance Indicators found at <http://www.in.gov/dwd/2403.htm> under the "Secondary Tech Prep Schools" drop down box. Then, list the numbers of the Tech Prep Grant Proposal activities or programs/courses that will be conducted to address the indicators. A response may be entered for each Performance Indicator but is required for those indicators for which the CTE district did not meet the locally agreed upon level (Local AUL) in 2008-09.

Basic Grant Student Performance Indicators	Indicator Description	ACTED Level 2008-09	Local AUL 2010-11	List the grant proposal activity or program/ course numbers from Part V, Form A and/or B that align with this indicator
		See <a href="http://www.in.gov/dwd/2403.htm">www.in.gov/dwd/2403.htm</a>		
1S1 Academic Achievement in Reading/Lang Arts	Percent of CTE concentrators who have passed the English/ Language Arts portion of the Graduation Qualifying Exam (GQE)			
1S2 Academic Achievement in Mathematics	Percent of CTE concentrators who have passed the Mathematics portion of the Graduation Qualifying Exam (GQE)			
2S1 Technical Skill Attainment	Percent of CTE concentrators who passed state-approved technical skill assessments defined for Indiana Career Pathways.			
3S1 School Completion	Percent of CTE concentrators who earned a regular secondary school diploma.			
4S1 Student Graduation Rate	Percent of CTE concentrators who were included as graduates in the state’s calculation.			
5S1 Placement	Percent of CTE concentrators who left secondary education and were placed in postsecondary education or advanced training, military service or employment in second quarter after leaving secondary education.			
6S1 Nontraditional Participation	Percent of CTE participants from underrepresented gender groups who participated in a program leading to employment in nontraditional fields.			
6S2 Nontraditional Completion	Percent of CTE concentrators from underrepresented gender groups who participated in a program leading to employment in nontraditional fields.			

Tech Prep Grant Student Performance Indicators	Indicator Description	ACTED Level 2008-09	Local AUL 2010-11	List the grant proposal activity or program/ course numbers from Part V, Form A and/or B that align with this indicator
		See <a href="http://www.in.gov/dwd/2403.htm">www.in.gov/dwd/2403.htm</a>		
1EXT Tech Prep Enrollment	Percent of Tech Prep students who enrolled in one or more courses in a CTE program or Indiana Career Pathway.			
2EXT Postsecondary Enrollment	Percent of Tech Prep students who graduated last year and are enrolled in postsecondary during the current year.			
3EXT Cluster Match	Percent of Tech Prep students who graduated last year and are enrolled in postsecondary during the current year in the same major or career cluster/pathway as they were in high school.			
4EXT Industry Certification/ Licensing	Percent of Tech Prep students who graduated last year with a state or industry-recognized certificate, license or credential.			
5EXT Dual Credits	Percent of Tech Prep students who graduated last year with transcribed postsecondary credits (dual credits).			
6EXT Remediation	Percent of Tech Prep students who graduated last year and who enrolled in postsecondary remedial mathematics, writing, or reading courses upon entering postsecondary education.			

**Part VII – Budget Form and Summary**

Use the form to provide an estimated budget for each grant proposal. Please round all budget amounts to the nearest dollar.

Description	Budget	Comments/Narrative
Administrative Costs		
Personnel (Salaries)		
Personnel (Benefits)		
Contract Services		
Travel		
Materials and Supplies		
Equipment Purchases		
Miscellaneous <i>*Please specify requested use of funds</i>		
Other		
<b>TOTAL</b>		

Additional Budget Comments (if needed)

## Appendix A - Perkins Tech Prep Program Compliance Checklist

Use this form to indicate consortium compliance with Perkins IV Tech Prep Program Requirements for each grant proposal submitted by consortium. Information is required in shaded boxes. Only one completed copy of this form is required from consortium.

All activities funded through this Tech Prep Grant Proposal will:		Yes	No	N/A
1.	Be carried out under an agreement between the participants in the consortium.			
2a.	Consist of state-approved Indiana Career Pathway or program(s) that combine a minimum of two years of secondary education with a minimum of two years of postsecondary education or an apprenticeship program in a non-duplicative, sequential course of study.			
2b.	Integrate academic and career and technical education instruction and utilize work-based and worksite learning experiences where appropriate and available.			
2c.	Provide technical preparation in a high wage, high skill and moderate to high demand career field, including STEM occupations.			
	1) List the career field(s):  2) List the Hoosier Hot Job(s) - <a href="http://www.in.gov/dwd/2382.htm">www.in.gov/dwd/2382.htm</a> - connected to activity(s):  3) Why is this program needed in your community?			
2d.	Build student competence in both technical skills and core academic subjects (including the development of student competence in Indiana's Academic Standards for English and Mathematics)			
2e.	Align with state-approved Indiana Career Pathways leading to a technical skill proficiency, an industry-recognized credential, a certificate or a minimum of an associate's degree in a specific career field.			
	1) Briefly describe the Career Pathway the proposal will focus on.			
3a.	Link secondary and 2-year postsecondary institutions, and if possible, 4-year institutions of higher education through dual credit agreements in a non-duplicative sequence of courses that allow students to earn dual credits.			
3b.	Use, if appropriate and available, work-based or worksite learning experiences in conjunction with business and all aspects of an industry.			
3c.	Use educational technology and distance learning, including the IDOE's Learning Connection, as appropriate, to more fully involve all participants in the Consortium more fully in the development and operation of programs.			
	1) Describe any current or planned use of educational technology or distance learning.			
4.	Include in-service, professional development for teachers, faculty and administrators that supports effective implementation of these programs, supports joint training with the Consortium, supports the needs, expectations, and methods of business and all aspects of the industry, supports the use of contextual and applied curricula, instruction and assessment, supports the use and application of technology, and assists in accessing and utilizing data and information on student achievement (including assessment data).			



	1) Briefly describe the professional development plan(s) and who will participate. 2) How will the professional development plan support training with the Consortium? 3) How will staff training help in accessing and utilizing student achievement data?			
5.	Include professional development programs for school counselors to enable them to more effectively provide information to students about Indiana Career Pathways, help students progress in completing Career Pathways (including the use of Graduation Plans), provide information on related employment opportunities, help ensure students are placed in appropriate employment or postsecondary education, stay current with business and industry needs and expectations, and to provide comprehensive guidance and counseling to all students, including special populations.			
	1) Describe the plan for informing and engaging school counselors. 2) How many counselors will be included?			
6.	Provide equal access to members of special populations, including the development of special services.			
	1) What programs will be started or expanded to provide more access to members of special populations? 2) Discuss the recruitment activities that will be used to attract special population students.			
7.	Provide for preparatory services that assist students in meeting the academic and technical skills requirements needed to complete an Indiana Career Pathway.			
	1) Describe how students will be prepared to meet the COMPASS, Accuplacer, or other assessment score needed to earn dual credits?			
8.	Coordinate with activities conducted under the CTE District's Basic Grant.			

**Appendix B1 - Continuation Grant 5-Year Consortium Plan Update**

Use this format only if submitting a continuation Tech Prep Grant Proposal.

List the goals outlined in the Consortium's 5-Year Plan and the results or outcomes of each.

Consortium Goals	Outcomes or Results as of Spring, 2010
1.	
2.	

## **Appendix B2 - New Five-Year Consortium Plan**

Use this format if submitting a new Tech Prep Grant Proposal.

Under the Perkins Act of 2006, each consortium that desires to receive a Tech Prep grant must submit a five-year consortium plan. Note that only one five-year plan is required from each consortium, no matter how many applications are submitted. Please limit plan to no more than 10 pages.

### **Introduction**

A short paragraph to introduce the Tech Prep Five Year Consortium Plan

### **District Summary**

A brief summary of the Area CTE District in terms of high wage and moderate to high demand occupations and emerging occupations in the district as well as secondary CTE programs.

### **Consortium Membership**

Explain the composition of the Consortium membership and how the persons in the consortium represent the secondary, postsecondary, and business/industry partners in the area CTE district. Include the form in Appendix C to identify consortium members.

### **Consortium Plan**

Explain the Consortium's five-year plan to implement Indiana Career Pathways, meet the requirements of the Tech Prep Program, and improve student performance according to the Basic Grant and Tech Prep Grant Student Indicators.

The plan should include specific goals and activities for improving student participation and performance (especially on the Perkins performance indicators). Each plan should also address the following, indicating how the proposal will:

- Provide for the effective employment placement activities or the transfer of students to baccalaureate or advanced degree programs;
- Be developed in consultation with business, industry, institutions of higher education and labor organizations;
- Address effectively the issue of school drop-out prevention and re-entry, and the needs of special populations;
- Provide education and training in an area of skill, including an emerging technology, in which there is significant workforce;
- Demonstrate how students will meet high academic and employability competencies; and
- Demonstrate success in or provide assurances of coordination and integration with basic grant funds.

## Appendix C. Tech Prep Consortium Members Agreement and Attestation

One copy of this completed agreement form must accompany applications submitted by the consortium.

<b>Consortium Name:</b>	<b>CTE District Name &amp; Number:</b>
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*The undersigned members of this Tech Prep Consortium attest that they developed and support the attached Tech Prep Grant Application(s).*

Area CTE District Director*		
<b>Name:</b>	<b>Title/Company/School:</b>	<b>Phone:</b>
<b>Signature:</b>	<b>Date:</b>	<b>E-mail Address:</b>

Postsecondary Institution Representative*		
<b>Name:</b>	<b>Title/Company/School:</b>	<b>Phone:</b>
<b>Signature:</b>	<b>Date:</b>	<b>E-mail Address:</b>

Business/Employer Representative*		
<b>Name:</b>	<b>Title/Company/School:</b>	<b>Phone:</b>
<b>Signature:</b>	<b>Date:</b>	<b>E-mail Address:</b>

WorkOne or Regional Workforce Board Representative*		
<b>Name:</b>	<b>Title/Company/School:</b>	<b>Phone:</b>
<b>Signature:</b>	<b>Date:</b>	<b>E-mail Address:</b>

Other Representatives (Please copy and add additional names if needed)		
<b>Name:</b>	<b>Title/Company/School:</b>	<b>Phone:</b>
<b>Signature:</b>	<b>Date:</b>	<b>E-mail Address:</b>

Other Representatives (Please copy and add additional names if needed)		
<b>Name:</b>	<b>Title/Company/School:</b>	<b>Phone:</b>
<b>Signature:</b>	<b>Date:</b>	<b>E-mail Address:</b>

\*Indicates required information and signature